



मुख्यालय
HEADQUARTERS OFFICE

कर्मचारी राज्य बीमा निगम
EMPLOYEES STATE INSURANCE CORPORATION
(An ISO 9001-2008 certified organisation)

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No. B-11/11/1/11-E.III

Date: 01.12.2011

MEMORANDUM

SUB: Criteria/ Deployment of Group 'A' officers (Non-Medical)

The Director General has approved the criteria for deployment of Group 'A' officers (Non Medical), consisting of 16 posts of Additional Commissioner, 45 posts of Directors and 114 posts of Joint Director. The criteria adopted for the deployment alongwith the No. of posts sanctioned for each of the Unit are as under-

1. Additional Commissioner:

(a) Regional Office with Insured Population of 6 lakhs and above in the entire state (including S.R.Os) will be headed by Additional Commissioner.

Sl. No.	Name of the Region	Name of Office	No. of Post
1.	Andhra Pradesh	RO	1
2.	Delhi	RO	1
3.	Gujarat	RO	1
4.	Haryana	RO	1
5.	Karnataka	RO	1
6.	Kerala	RO	1
7.	Mumbai	RO	1
8.	Punjab	RO	1
9.	Uttar Pradesh	RO	1
10.	Tamilnadu	RO	1
11.	West Bengal	RO	1
Total			11

(b) The following Divisions of Hqrs office will have the post of Additional Commissioner.

Sl. No.	Name of the Zone/ Office	No. of Post
1.	Revenue	1
2.	ICF	1
3.	Vigilance	1
4.	Benefit/ PG	1
5.	Finance	1
Total		5

2. Director:

(a) The Regional Offices, other than those headed by Additional Commissioner will be headed by officer of the level of Director.

Sl. No.	Name of the Region	Name of Office	No. of Post
1.	Assam	RO	1
2.	Bihar	RO	1
3.	Chhattisgarh	RO	1
4.	Goa	RO	1
5.	Himachal Pradesh	RO	1
6.	Jharkhand	RO	1
7.	Jammu	RO	1

8.	Orissa	RO	1
9.	Madhya Pradesh	RO	1
10.	Puducherry	RO	1
11.	Rajasthan	RO	1
12.	Uttarakhand	RO	1
Total			12

- (b) All Sub-Regional Offices with Insured Population of 3 lakhs or more will be headed by an officer of the level of Director.

Sl. No.	Name Sub Region	Name of Office	No. of Post
1.	Pune	SRO	1
2.	OKHLA	SRO	1
3.	Gurgaon	SRO	1
4.	Bommasandara	SRO	1
5.	Peenya	SRO	1
6.	Thane	SRO	1
7.	Marol	SRO	1
8.	Ludhiana	SRO	1
9.	Coimbatore	SRO	1
10.	NOIDA	SRO	1
Total			10

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- (c) One post of Director In the Administrative Wing of Big Hospitals to look after the Administration and also one post of Director in D(M)D.

Sl. No.	Name Hospital	No. of Post
1.	Directorate (Medical) Delhi	1
2.	Basaidarapur	1
3.	Rajaji Nagar	1
4.	K.K. Nagar	1
Total		4

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- (d) The Zonal Departmental Enquiry Units will be headed by an officer of the rank of Director.

Sl. No.	Name of the Zone	No. of Post
1.	North	1
2.	South	1
3.	East	1
4.	West	1
5.	Central	1
Total		5

- (e) The Zonal Training Institutes will be headed by an officer of the rank of Director and one post of the Director for National Training Academy.

Sl. No.	Name of the Zone/ Office	No. of Post
1.	North	1
2.	South	1
3.	East	1
4.	West	1
5.	Central	1
6.	National Training Academy	1
Total		6

- (f) The following Divisions of Hqrs office will have the post of Director.

Sl. No.	Name of the Zone/ Office	No. of Post
1.	Administration (Joint Director-V)	1
2.	I.T.D	1
3.	Finance	2

4.	Recruitment	1
5.	Medical	1
6.	Medical Education	1
7.	MSU	1
Total		8

Joint Director:

- (a) All Sub-Regional Offices with Insured Population of less than 3 lakhs will be headed by an officer of the level of Joint Director.

Sl. No.	Name of the Sub Region	Name of State	No. of Post
1.	Vijaywada	Andhra Pradesh	1
2.	Vishakapatnam	Andhra Pradesh	1
3.	Rohini	Delhi	1
4.	Baroda	Gujarat	1
5.	Surat	Gujarat	1
6.	Hubli	Karnataka	1
7.	Kollam	Kerala	1
8.	Ernakulam	Kerala	1
9.	Aurangabad	Maharashtra	1
10.	Nagpur	Maharashtra	1
11.	Jalandher	Punjab	1
12.	Udaipur	Rajasthan	1
13.	Madurai	Tamilnadu	1
14.	Salern	Tamilnadu	1
15.	Tirunvelli	Tamilnadu	1
16.	Varanasi	Uttar Pradesh	1
17.	Lucknow	Uttar Pradesh	1
18.	Barackpure	West Bengal	1
Total			18

- (b) All the Divisional Offices will be headed by an officer of the level of Joint Director.

Sl. No.	Name of the Divisional Office	Name of State	No. of Post
1.	Nandnagri	Delhi	1
2.	Amhala	Punjab	1
3.	Kochikode	Kerala	1
4.	Gubarga	Karnataka	1
5.	Nasik	Maharashtra	1
6.	Jodhpur	Rajasthan	1
Total			6

- (c) Regional Office headed by an officer of the level of Additional Commissioner will have an officer of the level of Joint Director, as head of finance.

Sl. No.	Name of the Region	Name of Office	No. of Post
1.	Andhra Pradesh	RO	1
2.	Delhi	RO	1
3.	Gujarat	RO	1
4.	Haryana	RO	1
5.	Karnataka	RO	1
6.	Kerala	RO	1
7.	Mumbai	RO	1
8.	Punjab	RO	1
9.	Uttar Pradesh	RO	1
10.	Tamilnadu	RO	1
11.	West Bengal	RO	1

All Sub-Regional Offices with Insured Population of more than 5 lakhs will have an additional post of Joint Director.

Sl. No.	Name of the Sub Region	Name of State	No. of Post
1.	Pune	Maharashtra	1
2.	NOIDA	Uttar Pradesh	1
Total			2

(e) Regional Office headed by an officer of the level of Additional Commissioner will have two post of Joint Director.

Sl. No.	Name of the Region	Name of Office	No. of Post
1.	Andhra Pradesh	RO	2
2.	Delhi	RO	2
3.	Gujarat	RO	2
4.	Haryana	RO	2
5.	Karnataka	RO	2
6.	Kerala	RO	2
7.	Mumbai	RO	2
8.	Punjab	RO	2
9.	Uttar Pradesh	RO	2
10.	Tamilnadu	RO	2
11.	West Bengal	RO	2
Total			22

(f) Regional Office with IP population of 2 Lakhs and above, will have one additional post of Joint Director.

Sl. No.	Name of the Region	No. of Post
1.	Madhya Pradesh	1
2.	Rajasthan	1
Total		2

(g) Two post of Joint Director (ADM & Finance) in Hospitals with Commissioned Beds of 300 or more and where no post of Director has been provided.

Sl. No.	Name of the Hospital	Name of State	No. of Post
1.	Nacharam	Andhra Pradesh	2
2.	Bapu Nagar	Gujarat	2
3.	Andheri	Maharashtra	2
Total			6

(h) Two post of Joint Director for PGIMSR.

Sl. No.	Name of the Hospital	Name of State	No. of Post
1.	Rajaji Nagar	Karnataka	2
Total			2

(i) One post of Joint Director in the Administrative Wing in each of the Hospital with 150 to 300 Beds and one post of Joint Director in Dental College at Rohini.

Sl. No.	Name of the Hospital	Name of State	No. of Post
1.	Saonathnagar	Andhra Pradesh	1
2.	Basantapur	Delhi	1
3.	Dental College, Rohini	Delhi	1
4.	Rohini	Delhi	1
5.	Thapar	Delhi	1

7.	OKHLA	Delhi	1
8.	Bangalore	Karnataka	1
9.	Kollam	Kerala	1
10.	Ezhukone	Kerala	1
11.	Udyogmandal	Kerala	1
12.	Nanda Nagar	Madhya Pradesh	1
13.	Ludhiana	Punjab	1
14.	Jaipur	Rajasthan	1
15.	K.K. Nagar	Tamilnadu	1
16.	Joka	West Bengal	1
17.	Peenya	Karnataka	1
18.	Directorate (Medical) Delhi	Delhi	1
Total			18

(j) One post of Joint Director for each of the Zonal Vigilance Division

Sl. No.	Name of the Zone/ Office	No. of Post
1.	North	1
2.	South	1
3.	East	1
4.	West	1
5.	Central	1
Total		5

(k) Two post of Joint Director for National Training Institute

Sl. No.	Name of the Office	No. of Post
1.	NTA	2
Total		2

(l) The following Divisions/ Branches of Hqrs office will have the post of Joint Director.

Sl. No.	Name of the Branch/ Division	No. of Post
1.	Establishment	3
2.	Medical Education	1
3.	Recruitment	2
4.	Vigilance	1
5.	Medical Administration	2
6.	RTI Cell	1
7.	Public Grievance/ Public Relation	1
8.	Benefit	1
9.	Finance	2
10.	Revenue	1
11.	PMD	2
12.	General Branch	1
13.	Integration Cell	1
14.	P&D	1
Total		20

This issues with the approval Finance & Accounts. The above deployment shall be implemented as and when the present incumbents vacate the existing posts.

(S.P. PANDEY)
ASSISTANT DIRECTOR

To

1. PPS to Director General/ PS to all Divisional Heads for information.
2. PS to Commissioner (NTA) for information.
3. All Regional Directors/ Directors/Joint Directors (I/c)/ Joint Director, E-V, Hqrs office/ Medical Superintendent of ESIS Hospitals.
4. Director (Medical) Delhi/ Director (Medical) NOIDA.
5. All Joint Director (Fin.)/ Dy. Director (Fin.).
6. Joint Director-I, Hqrs office for information and necessary action.
7. Director (Fin.), ESIC, Hqrs. Office for information.
8. Shri Pranav Kumar, Asst. Director and website content Manager with the request to upload this Memorandum on the web site of ESIC.
9. Raj Bhasha Cell for Hindi Translation.
10. Guard File/ Spare copies.

(S.P. PANDEY)
ASSISTANT DIRECTOR